



## WWF MESOAMERICA JOB DESCRIPTION

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**Job title:** Conservation Finance & Policy Officer  
**Job Family:** Program  
**Career Level:** Officer  
**Reports to:** WWF Mesoamerica's Senior Program Officer - Belize  
**Revised Date:** June 17, 2021

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We are looking to hire a passionate, creative, and dedicated professional, always willing to push the boundaries, a great team player and overall, a good human being, who understands and appreciates the value of leading by example.

We are driven by the **WWF Core Values**:

**COURAGE.** We demonstrate courage through our actions, we work for change where it's needed, and we inspire people and institutions to tackle the greatest threats to nature and the future of the planet, which is our home.

**INTEGRITY.** We live the principles we call on others to meet. We act with integrity, accountability, and transparency, and we rely on facts and science to guide us and to ensure that we learn and evolve.

**RESPECT.** We honor the voices and knowledge of people and communities that we serve, and we work to secure their rights to a sustainable future.

**COLLABORATION.** We deliver impact at the scale of the challenges we face through the power of collective action and innovation.

### **I. Main Function**

To provide expert advice and leadership in advocating WWF's policy positions and investments related to conservation finance. The role will involve research, reporting, writing, and advisory functions on complex sociopolitical and economic issues to better guide development and execution of a potential Project Finance for Permanence initiative (PFP) for Belize and more broadly, WWF's in-country conservation actions. Monitors and reports on significant political, social, economic, commercial, business and environmental developments, with a focus on implications for Belize. Maintains and develops an extensive range of contacts and performs representational duties as required, in close coordination with WWF's PFP Team.

### **II. Key responsibilities:**

1. Act as internal subject matter expert for a range of sociopolitical, economic and conservation finance functions.
2. Provide strategic inputs and content to help inform a potential PFP, blue financing and other conservation finance initiatives for Belize.
3. Manage effort to map Belize's existing enforcement systems related to marine and terrestrial protected areas and work with diverse stakeholders to co-create strategic actions.
4. Develop and maintain relationships with key stakeholders, including outreach and building of alliances.
5. Support WWF's engagements with key Belize government officers and parliamentarians in relation to in-country conservation finance initiatives.
6. Produce materials in support of financing initiatives, including drafting or inputting into reports, briefing papers, submissions to government consultations.

7. Develop, maintain and effectively utilize an extensive range of high-level and midlevel contacts with politicians, business leaders, high level policy analysts, advisers, academia, trade union officials, media commentators and community leaders across Belize.
8. Actively seek opportunities to engage with relevant national decision-makers, ranging from government officials to private sector bodies.
9. Brief WWF's Mesoamerica and PFP Teams on current developments of importance with implications for Belize's political, environmental and economic landscape.
10. Co-represent WWF in official forums nationally and internationally.
11. Any other tasks within the scope of the role as directed.

### III. Minimum Qualifications

#### Education and Experience

**Knowledge:** A minimum of a Bachelor's degree or equivalent education/certification in either Conservation Science and Policy, Sustainable Development, Environmental Policy, Conservation Finance, International Relations, Business Administration, Commerce or similar. Master's degree preferred. Have a solid understanding of the socio-cultural mindset, policy environment and regulatory processes in Belize, and strong interpersonal skills. Understanding of public policy and public administration. Understanding of financial flows mechanisms, and public and private donor mentality. Familiarity with blended finance solutions and/or local enforcement systems is advantageous.

**Experience:** A minimum of 7 years of progressively responsible experience in conservation science and policy, conservation finance, economic policy or related area, especially within the Belize context; substantial experience working in a relevant advocacy role; good knowledge and understanding of the Belize sociopolitical and environmental landscape, and processes governing the development of environmental policies and institutional reforms; direct advocacy experience within political and government sectors and of producing advocacy materials for varied audiences.

#### Skills and Abilities

- Excellent communications (oral & written English), presentation, interpersonal, influencing and negotiating skills for engaging with a wide variety of audiences. Basic Spanish conversation skills will be an asset. Ability to work independently and to meet deadlines, and ability to work in close collaboration with team members and remote field offices are essential. Good conceptual and analytical skills, and ability to think and operate innovatively. Ability to communicate complex messages in an accessible manner for varied audiences. Willingness to travel about 20% of the time is required.
- Committed to building and strengthening a culture of inclusion within and across teams.
- Identifies and aligns with WWF's core values: Courage, Integrity, Respect, and Collaboration:
  - Demonstrates courage by speaking up even when it is difficult, or unpopular.
  - Builds trust with colleagues by acting with integrity, owning mistakes, and holding oneself accountable.
  - Welcomes other points of view and ideas, recognizing and embracing different and contrary perspectives with kindness, curiosity, and encouragement.
  - Makes conscious efforts to promote cooperative practices, behaviors, and ways of working across many groups and individuals.

#### How to Apply:

Interested candidates must submit CV, a letter summarizing his/her work experience and ability to meet each of the qualifications for the position, copy of ID, salary history and salary expectation for this position and two labor references as a single PDF document. to Geraldina Herrera (gherrera@wwfca.org) **Application Due Date:** Wednesday June 30, 2021.